

**Village of New Glarus  
Minutes of the Library Board of Trustees  
New Glarus Public Library  
Tuesday, April 28, 2015**

President Linda Hiland called the meeting to order at 6:35 p.m. in the New Glarus Village Hall Board Room. Trustees present (in addition to Hiland) were: Kevin Budsberg, Jody Hoesly (arrived 6:37 p.m.), Lexa Speth, and Becky Weiss. Suzi Janowiak and Petra Streiff were absent. Also in attendance were Library Director Lauren White plus Darrel Weber and Howard Weber (both left at 6:40 p.m.).

**APPROVAL OF AGENDA:** Moved to approve the agenda by B. Weiss, second by K. Budsberg. Motion Carried.

**COMMENTS & QUESTIONS FROM THE PUBLIC:** Howard Weber started by introducing himself and his father (Darrel). They are here tonight to present a gift to the Library in memory of Audrey Weber (his mother, Darrel's wife) who passed away on February 2, 2015 and that the family had a memorial service for 8 days past. H. Weber shared how that his Mom held libraries and education in a special place and wished to enhance activities for students, reading skills and to support library activities. D. Weber asked for an introduction to L. Speth as they had not met before. D. Weber then spoke and shared how the library was a second home to Audrey. He was proud to present for his family this check. Audrey's wishes were that it would be used first to purchase media items, next support any programs or supplies to benefit children, or the building fund. L. Hiland accepted the check, conveyed our sympathies to Darrel, Howard and the Weber family and thanked them for their generosity and coming out tonight.

**NEW BUSINESS:**

**A. DISCUSSION & CONSIDERATION: SOCIAL MEDIA POLICY:** Director White said she had been contacted by Director Bronna Lehmann at Belleville Public Library asking if NGPL had this policy; we did not, so they worked together to come up with this draft. B. Weiss asked was there a specific reason or it was just time for this policy; Director White said no specific reason that she was aware of. K. Budsberg thought we already had a policy on this; clarified that some of the items overlap with the patron conduct policy but not all. B. Weiss asked since the Village is mentioned in the policy, if Village staff already had or will have a chance to review the policy; Director White responded the Village had not, but that she can bring it to Village staff. B. Weiss made some edit suggestions and J. Hoesly asked about tracking of any deleted items. Moved to approve the "Social Media Policy," contingent on review by Village staff and incorporating the suggested edits, by K. Budsberg, second by B. Weiss. Motion Carried.

**B. DISCUSSION & CONSIDERATION: PHOTO RELEASE POLICY:** L. Hiland asked where are some of the places you are considering using any photos; Director White replied photos in newspapers, Facebook and other social media sites, website, flyers, etc. K. Budsberg asked if she envisioned using them for fundraising promotions; Director White replied that no, she had been thinking of library related activities such as storytime, speakers at events, summer reading program carnival,

not fundraising activities. J. Hoesly asked if a parent would have to have one signed release for every child or could there be a family release. This lead into an extended discussion on different ways the release could be setup, who would be the responsible party for completing the form if a group came in (for example with a daycare provider), questions about the amount of staff time needed to process the policy, could signing up for the policy be connected to when library cards are issued. It was also suggested to check with SCLS (South Central Library System) and the New Glarus School District on how they address a photo release policy. Director White will continue to research some of the questions and suggestions. Moved to table the agenda item "Photo Release Policy" by L. Hiland, second by K. Budsberg. Motion Carried.

#### **OLD BUSINESS:**

- A. DISCUSSION & CONSIDERATION: 2015 MOWING PLAN:** B. Weiss reported that she had spoken with Gene Dahlk who agreed to mow the easement area again at \$20 per cut for the 2015 mowing season. She had also initiated contact with Roger Arn to mow the acreage land in exchange for the hay. K. Budsberg asked for clarification on where the easement area was on the property.
- B. DISCUSSION & CONSIDERATION: LIBRARY BUILDING PROJECT:** L. Hiland provided an overview of a meeting she had with Village President Roger Truttmann and Village Administrator Nic Owen. She reported that they are looking at preparing a resolution to discuss site, borrowing and other items for the May 5<sup>th</sup> Village Board meeting. It was clarified in that meeting, that the Library Project sub-committee had not been disbanded. In response to a question from J. Hoesly; L. Hiland shared that yes she had heard from Jim Gersich, Dimension IV Madison Design Group and that yes Dimension IV was still interested. J. Hoesly and K. Budsberg had a meeting with Tom Linfield (Vice President of Grantmaking and Community Impact – Madison Community Foundation) where some of the items discussed were: past fundraising activities, strategies for moving forward, grants, and financing options.

#### **REPORTS/DISCUSSION/CONSIDERATION:**

- A. ADMINISTRATION TEAM:** B. Weiss reported that the CFSW report balanced last month and that the charts had been emailed prior to the meeting. K. Budsberg added that the "Bob the Builder" container in the library has been productive these last few months.
- B. BUILDING COMMITTEE:** B. Weiss will contact Wayne Duerst to provide and update and get an idea of his schedule to help plan for any upcoming meetings.
- C. CO-CHAIRS TEAM:** They are busy preparing for an event to update donors and volunteers scheduled for 6:30 p.m., May 7<sup>th</sup> at the Swiss Center of North America. We also talked about planned giving, IRAs, and endowment funding.
- D. COMMUNICATION TEAM:** Nothing to report.
- E. GRANTS TEAM:** Nothing to report.
- F. PARTNERSHIP TEAM:** Director White mentioned that she did see a job advertisement for the position of Activities Director at the New Glarus Home.
- G. VILLAGE BOARD LIAISON:** Nothing to report.
- H. FRIENDS OF THE LIBRARY:** Director White added that the Friends were focusing on registration, sponsorship and other activities for the May 17<sup>th</sup> Foot Golf Event to be held at Argue-Ment Golf Course.

**ADJOURNMENT:** Meeting adjourned on a motion by B. Weiss, second by J. Hoesly.  
Motion carried at 7:46 p.m.

*Respectfully Submitted,  
Becky Weiss, Secretary*

*MINUTES APPROVED AT THE MAY 12, 2015 LIBRARY BOARD MEETING*